

Lighthouse Booking Fees

	MAIN HALL	ANNEXE
GROUPS	Per hour £15 [£20 including full cooking] or per session £40. Deposit required £100	Same
CHARITIES	Per session £15 [non profit event] or £25 [profit making event]	Same
PARTIES	Per session £75 [includes full use of kitchen]. This drops to £60 when the Annexe is open. Deposit required £100	No parties in Annexe

Morning session [9.00am – 1.00pm]

Afternoon session [1.00pm – 5.30pm]

Evening session [5.30pm – 10.30pm]

If a hiring covers two sessions then payment is required per session or by the hour. This includes coming in early to prepare food or set up furniture etc. This is subject to management discretion.

Payments must be made before sessions are taken unless otherwise agreed by the management team.

Any group that pays by invoice is expected to settle their account within 14 days. If payment has not been collected before a session an invoice will be raised to the group concerned.

Only guide dogs to be allowed in the Lighthouse.

Approved by the ECC on 27/11/2017